

**APPLICATION FORM FOR THE ISSUANCE OF DEGREE/DIPLOMA/CERTIFICATE**

All the particulars required below should be legible and accurately filled by the candidate in his own handwriting. Form complete in all respects would only be accepted. The incomplete form would be returned to the candidate which must be resubmitted to this office immediately after completion.

**THIS OFFICE WILL NOT BE RESPONSIBLE FOR ANY DELAY IN A CASE  
WHERE THE FORM IS NOT COMPLETE IN ALL RESPECTS  
(READ CAREFULLY INSTRUCTIONS OVERLEAF)**

1. Name of applicant in block letters \_\_\_\_\_
2. Father's Name \_\_\_\_\_
3. Present Address \_\_\_\_\_
4. Permanent Address \_\_\_\_\_
5. CNIC No. \_\_\_\_\_
6. E-mail \_\_\_\_\_ Phone/Cell/Whatsapp # \_\_\_\_\_
7. Nature of document required \_\_\_\_\_
8. Regd. No. \_\_\_\_\_ 9. Bank Challan No. \_\_\_\_\_ Dated \_\_\_\_\_
10. Record of Examinations Passed

**(For Undergraduate Students)**

Degree \_\_\_\_\_ Faculty \_\_\_\_\_ Major/Section \_\_\_\_\_

Year of passing \_\_\_\_\_ Marks obtained \_\_\_\_\_ CGPA \_\_\_\_\_

**(For Postgraduate Students)**

Degree \_\_\_\_\_ Faculty \_\_\_\_\_ Major/Section \_\_\_\_\_

Year of passing \_\_\_\_\_ Marks obtained \_\_\_\_\_ CGPA \_\_\_\_\_

**I solemnly declare that the facts mentioned in the application are correct**

Signature of the Applicant

**IF THE DEGREE IS TO BE DESPATCHED, ADDRESS MUST BE GIVEN HERE  
AND A COPY OF CNIC/PASSPORT DULY ATTESTED BY THE CONSULATE  
GENERAL MAY BE ATTACHED.**

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Signature of the Applicant

## C E R T I F I C A T E

1. \_\_\_\_\_ hereby certify on the basis of my personal knowledge and on the evidence produced before me that Mr./Miss/Mrs. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_ is the same person whose particulars given in this application form and his/her signature is attested.

Dated \_\_\_\_\_

Signature of the Consulate General,  
Embassy of Pakistan with office stamp

**Rate of fee as approved by the Syndicate vide Notification No. B-1/110/2165/B&F dated 9-11-2018 & Endst. No.A-4/410/30305-370 dated 8-9-2022**

i-	Degree in Absentia	125 US\$
ii-	Diploma/Certificate fee	
	a.Upto 6 months	63 US\$
	b.7-12 months	94 US\$
	c.2-3 years	125 US\$

(Overseas/foreigner)

To

The Controller of Examinations,  
University of Agriculture,  
Faisalabad.

Subject:- **DEGREE IN ABSENTIA**

I request that I may be issued my degree in absentia. I have filled in the prescribed application forms and have paid the required fee.

Signature of the applicant: \_\_\_\_\_ Regd. No. \_\_\_\_\_

Degree \_\_\_\_\_ Year of Passing \_\_\_\_\_

Signature of Applicant

**PRESCRIBED FORM**

Certified that Mr.Ms. \_\_\_\_\_ Son/Daughter of \_\_\_\_\_

Regd. No. \_\_\_\_\_ who passed \_\_\_\_\_

examination from the University of Agriculture, Faisalabad is well known to me and is resident of \_\_\_\_\_.

At present he/she is employed in the Deptt./Studying \_\_\_\_\_ and working as/semester \_\_\_\_\_ . He/she has signed in my presence and

his/her signature is attested.

Signature of the Applicant

Signature of the Consulate General  
Embassy of Pakistan with office stamp

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**FOR OFFICE USE ONLY**

Register No./Year \_\_\_\_\_ page \_\_\_\_\_ Sr. No. \_\_\_\_\_ Degree No. \_\_\_\_\_

Degree \_\_\_\_\_ year \_\_\_\_\_. The identity of the candidate has been

Checked and the said degree is being delivered/dispatched through insure parcel vide P/O

Receipt No. \_\_\_\_\_ dated \_\_\_\_\_

Deputy Registrar (Exams.)

Admin. Officer (Exams.)/Degree Assistant